

## Blaenau Gwent County Borough Council

### Action Sheet

#### Governance & Audit Committee

<b>Meeting Date</b>	<b>Action to be Taken</b>	<b>By Whom</b>	<b>Action Taken</b>
30 <sup>th</sup> Jan 2023	<p><u>Exempt Appendix B4 – Internal Audit Progress Report</u></p> <p>The Service Manager Development &amp; Estates to refer Appendix B4 to the relevant Scrutiny Committee for consideration.</p>	Service Manager Development & Estates	<p>Report to be included on the Forward Work Programme of Places Scrutiny Committee.</p> <p><b>Action complete: In progress</b></p>
8 <sup>th</sup> March 2023	<p><b><u>Item 9, 10, 11, 12, 13 &amp; 14</u></b> <b><u>Audit Wales Reports</u></b></p> <p>A report encompassing all the Audit Wales reports (items 9-14) to be prepared on the process for implementation of the Audit Wales recommendations to provide further reassurance to the Governance &amp; Audit Committee.</p>	Service Manager Performance & Democratic	<p>A report was included on the agenda of Governance and Audit Committee on 26th April 2023.</p> <p><b>Action complete: 26 April 2023</b></p>

Meeting Date	Action to be Taken	By Whom	Action Taken
8 <sup>th</sup> March 2023	<p><b><u>Item 9 – Audit Wales: Assurance And Risk Assessment Review – Blaenau Gwent County Borough Council</u></b></p> <p>The Council’s Forward Work Programme to align with the Audit Wales Forward Work Programme to ensure reports are presented to the Committee in a timely manner.</p>	Service Manager Performance & Democratic	<p>The Forward Work Programme for the Governance and Audit Committee 2023/24 includes alignment to the Audit Wales Work Programme.</p> <p><b>Action complete:</b> 30 May 2023</p>
8 <sup>th</sup> March 2023	<p><b><u>Item 14 – Audit Wales: ‘Together We Can’ Community Resilience And Self-Reliance</u></b></p> <p>Information i.e. Case studies to be provided to the Committee on the recently approved staff volunteer programme.</p>	Chief Officer Commercial & Customer	<p>Volunteering Opportunities Calendar has been developed in the Social Services directorate for residents with dementia or learning disability. Opportunities include craft sessions, gardening projects, music and sitting down and chatting sessions. Learning from this approach and a pilot in social services will be used to explore the development of an organisational calendar of volunteering opportunities.</p>

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			<p>CLT helped with the wrapping of BG Toy Appeal Christmas presents for over 500 children in Blaenau Gwent.</p> <p>CLT to volunteer for a session at a foodbank- currently liaising with partners to determine the best options for support.</p> <p>Directorates are promoting the policy with staff.</p> <p><b>Action complete:</b> 2 June 2023</p>